

VITAL RECORDS **

TYPE	CODE	FEE (\$)
Certified copy of vital record:		
• Birth		
For general public	HS §103625(b)(f), §100425,	28.00
For government agency or private adoption agency	§103525.5; W&I §18966	19.00
• Death	HS §103625(a)(f), §100425,	
For general public & government agency	§103525.5; Penal §14251	21.00
• Fetal Death		
For general public & government agency	HS §103625(a)(f), §100425	18.00
• Marriage Certificate		
For general public	HS §103625(c)(f), §100425,	15.00
For government agency	§103525.5; Fam §1852, §506	11.00
Search vital records	HS 103650	
• Birth		28.00
• Death		21.00
• Marriage		15.00
Apostille of record (birth, death, or marriage)	HS 103650	12.00
Apostilles are issued only through the Sec. of State Office of California.		

MISCELLANEOUS

TYPE	CODE	FEE (\$)
*Copy of paper on file:		
• No Certification: First page	Gov 26831, 27366	5.00
• Certification and/or Under Seal: First Page	Gov 27364, 26833	5.00
• Subsequent page		1.00
** Filing Environmental Impact Report	F&G 711.4	3,271.00
• Plus County Handling Charge (additional county fees may apply)		50.00
Filing Environmental Impact Report – Negative Declaration	Pub. Res. 21080	2,354.75
• Plus County Handling Charge (additional county fees may apply)		50.00
Filing Environmental Impact Report – Mitigated Declaration	Pub. Res. 21080	2,354.75
• Plus County Handling Charge (additional county fees may apply)		50.00
Filing Environment Document pursuant to a Certified Regulatory Program		1,112.00
• Plus County Handling Charge (additional county fees may apply)		50.00
FPPC Form 700 (copy, per page) (plus \$5.00 retrieval fee for forms 5 or more years old)	Gov 81008	0.10
*Power of Attorney of admitted surety insurer (file):		
• First name	Gov 26855.1	18.00
• Each additional name		5.00
*Naturalization Index Search & Certificate	8 USC 1449, Gov 26836	13.00
Passport Filing Fee (County fee)	22 USC 214; 22 CFR 51	25.00
*Search Coroner Reports (one-half hour)	Gov 26854	115.00
*Technical Work (custom, per half hour)	Gov 54895	50.00
*Translation Certificate	Gov 27361.9	10.00

CONTACT INFORMATION

ASSESSOR

Real Property	650.363.4500
Business Property	650.363.4501

ASSESSMENT APPEALS BOARD

<i>cmo.smcgov.org/assessment-appeals-board</i>	
Appeals Board	650.363.4573

ELECTIONS

<i>www.smcacre.org</i>	
Registration, Voter Info & Candidate Filing	650.312.5222

COUNTY CLERK

Fictitious Business Names	650.363.4500
Marriage	650.363.4500
Professional Registrations	650.363.4500
Notary	650.363.4500
Secretary of State Notary Division	916.653.3595

RECORDERS

Doc Recording, Liens & Grantor Grantee Info	650.363.4500
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VITAL RECORDS

Birth, Death and Marriage Certificates	650.363.4500
State of California	
Office of Vital Records	916.445.2684
San Mateo County	
Vital Statistics	650.573.2395

MISCELLANEOUS

Customer Service	650.363.4500
Dept of Fish and Game	916.654.3821
U.S. Passport Agency - SF	877.487.2778

SAN MATEO COUNTY
 ASSESSOR-COUNTY CLERK-RECORDER-ELECTIONS
 555 County Center
 Redwood City, CA 94063
 650.363.4500
www.smcacre.org
 Monday-Friday 8:00 a.m. - 5:00 p.m.

SCHEDULE OF FEES

SAN MATEO COUNTY



Mark Church
 Assessor-County Clerk-Recorder
 & Chief Elections Officer

San Mateo County
 555 County Center
 Redwood City, California 94063
 650.363.4500



Schedule of Fees

(Effective January 16, 2019. Fees are subject to change.)

ASSESSMENT DATA *

TYPE	CODE	FEE (\$)
Assessment Appeals Board File (electronic copy of all appeals)	RT 408.3, 409	305.00
Assessment Roll Master (electronic copy) for Secured or Unsecured Properties	RT 408.3, 409	
• Formatted in fixed ASCII Text		305.00
• Formatted in PDF		120.00
Assessor's Map: Photocopy (plus \$1 to certify)	RT 409	* 2.00
Property Characteristics file (electronic) of all parcels within one category (Residential, Apartment, Condominium, Mobile Home, Hotel/Motel, Industrial, or Office/Retail)	RT 408.3, 409	305.00
Property Sales History (electronic file)	RT 408.3, 409	305.00

ELECTIONS *

TYPE	CODE	FEE (\$)
Certificate of Voter's Registration	Elec 2167	1.50
Candidate Nomination Filing Fee	Elec 8100-8107, 8302	Various
Candidate Statement Fee	Elec 13307, Gov 85601	Various
Voter Information (per file)	Elec 2188, 2191	125.00

FICTITIOUS BUSINESS NAMES (FBN) *

TYPE	CODE	FEE (\$)
File FBN Statement (file & index statement, certified copy, notice of pending expiration):		
• First FBN and owner	BP 17929(a)	34.00
• Each add'l FBN on same Statement for same owner operating at same location		5.00
File Statement of Abandonment of FBN	BP 17929	11.00
File Withdrawal of General Partner of FBN	BP 17929	11.00
Certified Copies of FBN	BP 17926(b)	5.00
Regular Copies of FBN per page		1.00
Statement Electronic copy of FBN index	BP 17928	50.00
Search Fee (per name per year)	Gov 26854	10.00

MARRIAGE *

TYPE	CODE	FEE (\$)
License:		
• Public	Gov 26840 et seq., HS 100435, Welf 18305	79.00
• Confidential	Gov 26840 et seq.	80.00
• Duplicate/Replacement	Fam 360, 510	5.00
Ceremony:		
• Standard	Gov 26861	65.00
• Supplement for Internet Wedding Cam	Gov 54985	50.00
Deputize Marriage Commissioner	Fam 401	60.00
Authorize Notary re: Confidential License	Fam 536	300.00

NOTARY PUBLIC *

TYPE	CODE	FEE (\$)
File & record oath and first page of bond:	Gov 8213, 26849.1, 27361	42.00
• Each additional page		3.00
Verify Notary's Signature:	Gov 26837, 26852	
• First signature		12.00
• Each additional signature by same notary		5.00

PROFESSIONAL REGISTRATIONS *

* Indicates add recording fees required for bond

TYPE	CODE	FEE (\$)
Humane Officer	Corp 14502.3(e)	5.00
Legal Document Assistant (registration, ID) *	BP 6404	175.00
• Additional ID card		10.00
Photocopier Registration (registration, ID) * (\$100 if also a process server)	BP 22453, 22453.1	175.00
• Additional ID card		10.00
Process Server (registration, ID, fingerprints) *	BP 22352	112.00
• Additional ID card		10.00
Unlawful Detainer Assistant *	BP 6404	175.00
• Additional ID card		10.00

RECORDING

TYPE	CODE	FEE (\$)
Basic Recording Fees:		
• First page	Gov 27361, 27361.4	14.00
• Each additional page		3.00
• Additional fees:	Gov 27388	
- Real Estate Fraud Prosecution Fee		3.00
- Senate Bill 2 - Building Homes and Jobs Act Fee (per title, per parcel)		75.00
Penalty: Undersized print (every page of the document)	Gov 27361 (a)(1)	1.00
Penalty: Oversized page (every page of the document)	Gov 27361 (a)(2)	3.00
Combined Documents (per title)	Gov 27361.1	14.00
* Penalty: No Preliminary Change of ownership statement Filed with Property Transfer	RT 480.3(b)	20.00
Additional Indexing: Notice (per group of 10 names after initial 10)	Gov 27361.8	1.00
* Preliminary 20-Day Notice (record, notify filer)	Civ 3097, Gov 27361.9	84.00
* Financing Statements / UCC (record):		
• First page	Gov 12194, 27361	14.00
• Each additional page		3.00
Involuntary Liens:		
(1) Private/federal, affecting real property:		
(a) Record and index lien:	Gov 27361; CCP 2104	Basic
* (b) Supplemental fee to notify debtors (Government filers exempt):	Gov 27387	7.00
• Each additional group of ten debtors		3.00
(c) Search files & certify findings (per debtor)	CCP 2103	15.00
(2) State tax lien (in-state debtor):	Gov 6103.8, 7171(d), 7174(h)	No fee
• Out-of-state debtor	Gov 6103.8, 7171(d), 7174(h)	8.00
(3) Release of lien executed by state or local govt, if lien was recorded without fee	Gov 27383	12.00
* Acknowledge/Proof of Recording/ Conformed Copy	Gov 27364	10.00
Research Files	Gov 26854	20.00
* Map of subdivided land:	Gov 27372	
• First page		9.00
• Each additional page		2.00
* File, index, and keep each paper not required by law to be recorded	Gov 27380	9.00

Federal Laws:	Revision Authority:	
CFR = Code of Federal Regulations	* = Gov 54985	
USC = United States Code	** = State reviews and adjusts annually	
California Codes:		
BP = Business & Professions	Elec = Elections	Pen = Penal
CCP = Civil Procedure	Fam = Family	PR = Public Resources
Civ = Civil	FG = Fish & Game	RT = Revenue & Taxation
Comm = Commercial	Gov = Government	Welf = Welfare & Institutions
Corp = Corporations	HS = Health & Safety	