Meeting Minutes
September 25, 2017, 6:00 P.M. – 7:50 P.M.
Meeting held at 555 County Center Plaza, 3rd Floor Room 311 Redwood City, CA

All Current Members Present
Julio Garcia
June Chen
Kelly Chew
Mukta Vadera
Rosa Uriarte
Wesley Taoka

Staff Present
Jim Irizarry, Assistant Assessor-County Clerk-Recorder
Diana Izaguirre, Elections Manager
Lupe Marin, Elections Supervisor
Michelle Yue, Elections Specialist III
Kenny Lin, Elections Specialist II

Others Present
Jonathan Stein, Asian Americans Advancing Justice

Items Discussed

I. Welcome and Introduction (10 minutes)
   • Introduction of staff and committee members

II. Overview of mission of the LAAC and role of committee members
   • J. Irizarry discussed the mission of the committee and role of the committee members

III. Brief introduction to Senate Bill 450, the California Voter’s Choice Act (2 minutes)
   • J. Irizarry introduced SB 450, the California Voter’s Choice Act

IV. Background on Election Language Accessibility in San Mateo County (3 minutes)
   • M. Yue explained the LAAC charter and role of committee members

V. Introduction to Senate Bill 450, the California Voter’s Choice Act (50 minutes)
   • J. Irizarry presented the California Voter’s Choice Act
VI. Overview of federal and state language requirements (10 minutes)
   - D. Izaguirre explained the language requirements San Mateo County follows
     - Federal Regulations- Section 203 of Voting Rights Act (5% of population)
       - Spanish and Chinese are required for all voting materials
     - State Regulations- California Elections Code Section 14201(d) (3% of population)
       - Hindi, Japanese and Filipino facsimile ballots are required

VII. Direction of the LAAC (10 minutes)
   - J. Irizarry discussed the direction the LAAC will take regarding SB 450
   - The Public Meeting with language communities on October 12, 2017

VIII. Open Forum - Questions and Answers (25 minutes)
   - LAAC members voiced ideas and concerns
     - SB 450 presentation has a lot of information and is difficult for people to digest within a short period of time
     - The nature and responsibilities of the LAAC
   - Action items
     - Simplify presentation for the community meetings
       - Focus the presentation on what the public needs to know (e.g. take out 14-day review period & technical details)
     - Create SB 450 brochures in multiple languages
     - Select a LAAC Chair
     - Recruit a new Filipino-speaking LAAC member
     - Create agenda to focus on a few issues each meeting
       - Send out agenda ahead of time
     - Set next meeting date and time:
       - Monday, October 2nd 6:00 P.M. 555 County Center Plaza, 3rd Floor Room 311 Redwood City
       - Next meeting will be focused on how to bring the language community members to the Public Meeting on October 12, 2017