



POSTING
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CITY OF SAN CARLOS

PLANNING AND TRANSPORTATION COMMISSION
Regular Meeting

November 21, 2022 7:00 PM
Council Chambers, City Hall
600 Elm Street, San Carlos, CA 94070
www.cityofsancarlos.org

AGENDA

This meeting will be conducted both in-person at City Hall and virtually via Zoom. Members of the public will have the option to observe the meeting and address the Planning and Transportation Commission as outlined below.

In-Person Participation:

- **Location.** City Hall – 600 Elm Street, Council Chambers.
Masks are no longer required, but are still highly recommended in accordance with California Dept of Health Guidelines. To maintain public health and safety, please do not attend in person if you are experiencing symptoms associated with COVID-19.
- **Provide Public Comment.** To address the Commission on any item on the posted agenda, fill out a Request to Speak Form located in the back of the Council Chambers and submit it to staff; or, you may raise your hand when the Chair calls for public comments.

Remote Participation:

- **Observe via:**
 - **Zoom.** <https://us02web.zoom.us/j/88635467439>; or call 1-669-900-9128 and enter the Meeting ID #: 886 3546 7439
 - **Meeting Webportal.** www.cityofsancarlos.org/agenda
 - **Local TV.** Comcast Channel 27 and AT&T Uverse Channel 99
- **Provide Public Comment.** If you plan to make a public comment on any item on the posted agenda, please observe the meeting via Zoom (see above access information), and during the public comment period for the agenda item you wish to address, use the “raise hand” feature. If joining Zoom by phone, press *9 to “raise hand”.

Planning and Transportation Commissioners may participate in this meeting remotely as authorized by AB 361.

CHAIR: Jim Iacoponi

COMMISSIONERS: Janet Castañeda, Kristen Clements, Ellen Garvey, David Roof

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT

Public Comment is limited to items not on the agenda. The Commission may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2). However, the Commission's general policy is to refer items to staff for attention, or have a matter placed on a future Commission agenda for a more comprehensive action or report.

5. APPROVAL OF MINUTES

- a. Approval of the Minutes from the Planning and Transportation Commission Meeting of October 17, 2022.
- b. Approval of the Minutes from the Planning and Transportation Commission Meeting of November 7, 2022.

6. PUBLIC HEARING

Procedure for Public Hearing:

Staff will present a report on the history, physical features, etc., on the application followed with the staff's recommendations. The applicant will make a presentation. Thereafter, interested members of the community may speak on the proposal. When all interested parties have had an opportunity to be heard, the hearing will be closed, and no further discussion from the floor can be held. The Commission will then consider the evidence and make its recommendation. If you challenge a public hearing item in Court you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, the public notice, or in written correspondence delivered to the City at or prior to the public hearing. Speakers should fill out a speakers form, found by the door, and hand it to the recording secretary prior to addressing the Commission. The speaker should come up to the microphone to speak since the meeting is being recorded. This will assist staff in preparing the minutes.

- a. Request for a Conditional Use Permit to operate a Formula Business and Design Review for new signage for a specialty bakery and café (Paris Baguette) at 622 Laurel Street (APN:050-132-040).

7. INFORMATIONAL SESSION

- a. Receive a presentation on the roles and responsibilities of the Planning and Transportation Commission pertaining to transportation and circulation.
- b. Community Development Department Work Program – Presentation to the Planning and Transportation Commission

8. REPORTS, CORRESPONDENCE AND GENERAL INFORMATION

- a. Report on Recent City Council Actions
- b. Planning and Transportation Commission comments or reports
- c. Correspondence
- d. Planning Staff comments, reports, and updates on current projects

9. ADJOURNMENT

Any writings or documents provided to a majority of the Planning and Transportation Commission Members regarding any item on this agenda will be made available for public inspection upon request.

In compliance with the Americans with Disabilities Act and Title VI, if you need special assistance or translation services to participate in this meeting, please contact the Planning Division, at (650) 802-4263. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.